

Licensing Act 2003  
Premises Licence - Summary

<b>The Royal Arms</b> 172 Farnborough Road Farnham Surrey GU9 9AX	<b>Licence number:</b>	<b>LN/000002537</b>	
	<b>Valid from:</b>	<b>24th January 2012</b>	
	<b>Valid until</b>		
	<b>Telephone:</b>	<b>01252 333307</b>	
<b>Licensable Activities Authorised by the Licence and times these activities may be carried on</b>			
<b>Activity (and area if applicable)</b>	<b>Description</b>	<b>Time From:</b>	<b>Time To:</b>
<b>Provision of regulated entertainment:-</b>			
<b>Films, Indoor Sports Events and Recorded Music</b>	<b>Sunday - Thursday Friday and Saturday</b>	<b>07:00 07:00</b>	<b>00:00 01:00</b>
<b>Live Music</b>	<b>Monday - Sunday</b>	<b>10:00</b>	<b>23:30</b>
<b>Regulated - anything similar</b>	<b>Sunday - Thursday Friday and Saturday</b>	<b>10:00 10:00</b>	<b>00:00 01:00</b>
<b>Provision of Late Night Refreshment</b>	<b>Sunday - Thursday Friday and Saturday</b>	<b>23:00 23:00</b>	<b>00:30 01:30</b>
<b>Sale by Retail of Alcohol</b>	<b>Sunday - Thursday Friday and Saturday</b>	<b>10:00 10:00</b>	<b>00:00 01:00</b>
<b>Non-standard Timings:</b>	10:00 New Year's Eve - 01:00 January 2nd. 10:00 - 01:00 on Bank Holiday weekends (Friday/Saturday/Sunday/Monday), Christmas Eve and Boxing Day.		

**The opening hours of the premises:** 07:00-00:30 Sunday to Thursday  
07:00-01:30 Friday and Saturday

**Where the licence authorises supplies of alcohol, whether this alcohol is to be consumed on and/ or off the premises:** On and off the premises

**Name & (registered) address of holder of premises licence:** Mr Jon-Paul Stubbings  
The Royal Arms  
172 Farnborough Road  
Farnham  
Surrey  
GU9 9AX

**Registered number of holder, for example company number, charity number (where applicable):** N/A

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol:**

Mr Jon-Paul Stubbings

**Whether access to the premises by children is restricted or prohibited:**

No restrictions

Licensing Act 2003  
Premises Licence - Detail

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**Name of designated premises supervisor where the premises licence authorises the supply of alcohol:** Mr Jon-Paul Stubbings

**Whether access to the premises by children is restricted or prohibited:** No restrictions

## **Annexe 1 – Mandatory Conditions**

### **Films**

The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made

- a. By the British Board of Film Classification (BBFC) where the film has been classified by that Board, or
- b. By the Licensing Authority where no classification certificate has been granted by the BBFC, or, where the licensing authority has notified the licence holder that section 20 (3) of the Licensing Act 2003 applies to the film.

### **Alcohol**

No supply of alcohol may be made under the premises licence:

- At a time when there is no designated premises supervisor in respect of the premises licence.
- At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

1. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children:-
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:-
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
  - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on:-
    - (i) the outcome of a race, competition or other event or process, or
    - (ii) the likelihood of anything occurring or not occurring;

- (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
  3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
  4.
    - (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
    - (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
  5. The responsible person shall ensure that:-
    - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:-
      - (i) beer or cider: ½ pint;
      - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
      - (iii) still wine in a glass: 125 ml; and
    - (b) customers are made aware of the availability of these measures.

## Annexe 2 – Conditions consistent with the operating schedule

<b>Films</b>	<b>Monday</b>	07:00 hours to 00:00 hours
	<b>Tuesday</b>	07:00 hours to 00:00 hours
	<b>Wednesday</b>	07:00 hours to 00:00 hours
	<b>Thursday</b>	07:00 hours to 00:00 hours
	<b>Friday</b>	07:00 hours to 01:00 hours
	<b>Saturday</b>	07:00 hours to 01:00 hours
	<b>Sunday</b>	07:00 hours to 00:00 hours

### Further Detail

Video entertainment on TV screens and amusement machines.

### Non-Standard Timing

When hours for sale of alcohol are extended on Bank Holidays, these hours are also extended until 01:00 the following morning.

Location of activity : Indoors

<b>Indoor Sports Events</b>	<b>Monday</b>	07:00 hours to 00:00 hours
	<b>Tuesday</b>	07:00 hours to 00:00 hours
	<b>Wednesday</b>	07:00 hours to 00:00 hours
	<b>Thursday</b>	07:00 hours to 00:00 hours
	<b>Friday</b>	07:00 hours to 01:00 hours
	<b>Saturday</b>	07:00 hours to 01:00 hours
	<b>Sunday</b>	07:00 hours to 00:00 hours

### Further Detail

To permit pub games that attract an audience, whether by advertisement or spontaneously.

### Non-Standard Timing

When hours for sale of alcohol are extended on Bank Holidays, these hours are also extended until 01:00 the following morning.

Location of activity : Indoors

<b>Live Music</b>	<b>Monday</b>	10:00 hours to 23:30 hours
	<b>Tuesday</b>	10:00 hours to 23:30 hours
	<b>Wednesday</b>	10:00 hours to 23:30 hours
	<b>Thursday</b>	10:00 hours to 23:30 hours
	<b>Friday</b>	10:00 hours to 23:30 hours
	<b>Saturday</b>	10:00 hours to 23:30 hours
	<b>Sunday</b>	10:00 hours to 23:30 hours

### Further Detail

Live (acoustic/amplified) music and amplified voice.

### Non-Standard Timing

When hours for sale of alcohol are extended on Bank Holidays, these hours are also extended until 01:00 the following morning.

Location of activity : Indoors

<b>Recorded Music</b>	<b>Monday</b>	07:00 hours to 00:00 hours
	<b>Tuesday</b>	07:00 hours to 00:00 hours
	<b>Wednesday</b>	07:00 hours to 00:00 hours
	<b>Thursday</b>	07:00 hours to 00:00 hours
	<b>Friday</b>	07:00 hours to 01:00 hours
	<b>Saturday</b>	07:00 hours to 01:00 hours
	<b>Sunday</b>	07:00 hours to 00:00 hours

### Further Detail

Recorded music, including juke box and karaoke, with or without a DJ, during normal business or as part of functions, and including audience participation.

### Non-Standard Timing

When hours for sale of alcohol are extended on Bank Holidays, these hours are also extended until 01:00 the following morning.

Location of activity : Indoors

<b>Regulated - anything similar</b>	<b>Monday</b>	10:00 hours to 00:00 hours
	<b>Tuesday</b>	10:00 hours to 00:00 hours
	<b>Wednesday</b>	10:00 hours to 00:00 hours
	<b>Thursday</b>	10:00 hours to 00:00 hours
	<b>Friday</b>	10:00 hours to 01:00 hours
	<b>Saturday</b>	10:00 hours to 01:00 hours
	<b>Sunday</b>	10:00 hours to 00:00 hours

Further Detail

N/A

Non-Standard Timing

When hours for sale of alcohol are extended on Bank Holidays, these hours are also extended until 01:00 the following morning.

Location of activity : Indoors

<b>Late Night Refreshment</b>	<b>Monday</b>	23:00 hours to 00:30 hours
	<b>Tuesday</b>	23:00 hours to 00:30 hours
	<b>Wednesday</b>	23:00 hours to 00:30 hours
	<b>Thursday</b>	23:00 hours to 00:30 hours
	<b>Friday</b>	23:00 hours to 01:30 hours
	<b>Saturday</b>	23:00 hours to 01:30 hours
	<b>Sunday</b>	23:00 hours to 00:30 hours

Further Detail

Provision of hot drinks, meals and heated snacks, particularly during the wind down period.

Non-Standard Timing

When hours for sale of alcohol are extended on Bank Holidays, these hours are also extended until 01:30 the following morning.

Location of activity : Indoors

<b>Alcohol Sale</b>	<b>Monday</b>	10:00 hours to 00:00 hours
	<b>Tuesday</b>	10:00 hours to 00:00 hours
	<b>Wednesday</b>	10:00 hours to 00:00 hours
	<b>Thursday</b>	10:00 hours to 00:00 hours
	<b>Friday</b>	10:00 hours to 01:00 hours
	<b>Saturday</b>	10:00 hours to 01:00 hours
	<b>Sunday</b>	10:00 hours to 00:00 hours

Further Detail

N/A

Non-Standard Timing

10:00 New Year's Eve - 01:00 January 2nd.  
 10:00 - 01:00 on Bank Holiday weekends (Friday/Saturday/Sunday/Monday),  
 Christmas Eve and Boxing Day.

Sale of alcohol to be for consumption : On and off the premises

**Designated Premises Supervisor**

**Name:** Mr Jon-Paul Stubbings  
**Address:** The Royal Arms  
172 Farnborough Road  
Farnham  
Surrey  
GU9 9AX  
**Personal Licence Number (If known):** WAV2005PER/0460  
**Issuing Licence authority (If known):** Waverley Borough Council  
**Expiry date:** 05/12/2015

<b>Opening Hours</b>	<b>Monday</b>	07:00 hours to 00:30 hours
	<b>Tuesday</b>	07:00 hours to 00:30 hours
	<b>Wednesday</b>	07:00 hours to 00:30 hours
	<b>Thursday</b>	07:00 hours to 00:30 hours
	<b>Friday</b>	07:00 hours to 01:30 hours
	<b>Saturday</b>	07:00 hours to 01:30 hours
	<b>Sunday</b>	07:00 hours to 00:30 hours

**Further Detail**

N/A

**Non-Standard Timing**

Opening hours may be extended on Bank Holidays, Christmas Eve and Boxing Day until 01:30 the following day.

**ELEMENTS OF OPERATING SCHEDULE TO ADDRESS LICENSING OBJECTIVES:**

**a) General - all four licensing objectives (b,c,d,e)**

Staff shall be trained on the requirements of the Licensing Act 2003 when they are recruited and shall be given training in "drugs awareness" as part of their induction.

**b) The prevention of crime and disorder**

There shall be access to the pub's toilet facilities and provision of non-alcoholic refreshment during the wind down period.

The Designated Premises Supervisor shall be a member of the Farnham Pubwatch scheme, so long as it exists.

**c) Public Safety**

The licensee and staff shall have regard to any risk identified in the risk assessment.



#### **d) The prevention of public nuisance**

Live music shall end at 23:30 except on New Year's Eve and New Year's Day.

Recorded music indoors shall end at 00:00 on Sundays - Thursday and at 01:00 on Friday and Saturday except on New Year's Eve and New Year's Day.

Recorded music volume shall be replaced during a wind down period during the above hours to background level to create a mood change.

The garden shall be closed at or before 23:00.

Notices shall be displayed prominently at the exits asking customers to leave the premises quietly.

The kitchen extract filters shall be cleaned regularly to minimise the impact of cooking smells on neighbours.

#### **e) The protection of children from harm**

See Conditions 3, 4 and 5 in Annexe 3 below.

#### **Conditions agreed with the Environmental Health Officer:**

1. The licensee shall install a lobby to the main entrance, so as to provide two sets of doors separating the bar area from the outside of the premises. All doors shall be fitted with self-closers and maintained in good working order. The distance between the inner and outer doors shall be sufficient to ensure that one door set is normally closed as people pass through the lobby.
2. External doors and windows serving the licensed area shall be kept shut at all times. Doors may be opened for normal entrance and egress of people but must be shut immediately thereafter and must be fitted with self-closers, which shall be maintained in good working order.
3. The outside seating area shall not be used for any purposes between 23:00 hours and 08:00 hours.
4. The licensee shall display notices at all public exits requesting customers to take all steps to minimise noise once they have left the premises. The wording and size of such notices shall be agreed in writing with the Environmental Health Section at Waverley Borough Council.

### **Annexe 3 – Conditions attached after a hearing by the Licensing Authority**

1. The Licence Holder shall maintain a comprehensive digital colour CCTV system at the premises, initially to cover the main building and car park and then from 31st March 2010 to ensure all public areas of the licensed premises are monitored, including all public entry and exit points, car park and garden. The system to enable frontal identification of every person entering in any light condition. All cameras shall continually record whilst the premises are open to the public and video recordings shall be available for a minimum of 31 days with time and date stamping. Recordings shall be made available to an authorised officer or police officer together with facilities for viewing. The recordings for the preceding two days shall be made available immediately on request. Recordings outside this period shall be made available on 24 hours notice (subject to the requirements of the Data Protection Act 1998).
2. A personal licence holder shall be on duty at the premises at all times when alcohol is being sold.

3. Staff to be trained in the basic law relating to the sale/supply of alcohol and drug awareness and written records will be kept for inspection. This will include the law relating to both the sale and the consumption of alcohol to persons under 18 and the refusal of sale of alcohol to persons who are drunk. There is to be an ongoing training regime.
4. The premises to operate a "Challenge 21" policy and will only accept passport, photo driving licence or ID cards bearing the PASS hologram as forms of identification.
5. A log shall be kept detailing all refused sales of alcohol. The log to include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by police or an authorised officer of the Borough Council or Trading Standards.
6. An incident log shall be kept at the premises and made available on request to an authorised officer of Waverley Borough Council or Police, which will record the following:-
  - a. all crimes reported to the venue;
  - b. all ejections of patrons;
  - c. any complaints received;
  - d. any incidents of disorder;
  - e. seizure of drugs of offensive weapons;
  - f. any faults in the CCTV system;
  - g. any visit by a relevant authority or emergency service.
7. When the premises is booked for a private event then written records will be kept of the name, address and contact details of the person making the booking. These records will be made available to the police on request.
8. No licensable activities shall take place in the garden or outside areas after 19:00.
9. A lock and an alarm shall be fitted to all external windows/fire doors which alerts staff when they are opened without authorisation.
10. If by 31st March 2010 the noise nuisance from music has not been controlled by the closure of doors and windows, a noise limiting device shall be installed, fitted and maintained in such a manner and to the satisfaction of Waverley Environmental Health Service, as to control all sources of amplified music at the premises so that it will be inaudible at neighbouring properties.
11. No inflatable play equipment, and associated plant or machinery, shall be used after the hours of 19:00 and a time switch be fitted to ensure the equipment deflates by that time.

## **Annexe 4 – Plans**

Attached